

242 East Main PO Box 783 Pullman, WA 99163

Cleaning Instructions

DO NOT SCHEDULE A CARPET CLEANING; HPM WILL DO THIS AFTER YOU HAVE VACATED

KITCHEN:

Range, Oven and Hood - Including under burners, oven rack, bottom oven drawer, and replace or clean drip pans. Refrigerator - Defrost and clean, turn to low (DO NOT TURN OFF), clean top of fridge too. Dishwasher – wipe inside door and all edges, outside, run a final empty load to clean any residual. Sink, Tile, and Countertops Cabinets – Inside, out and on top. Floor – Make sure flooring under the cabinets, along the base trim are clean. Walls Ceiling – Wipe down the ceiling

BATHROOM:

Shower/Tub Area Toilet (use a pumice stone to remove toilet rings) Sink, Mirror and Cabinets Floor (thoroughly cleaned but <u>not</u> waxed) Bath exhaust fan - vacuum and clean Light Fixtures Walls, trim, and behind toilet Remove hair from all drains Remove used shower curtain and dispose. Use bleach solution to remove any mold/mildew

WINDOWS:

Wash inside and outside Clean all blind slats individually Window tracks & sills

MISCELLANEOUS:

Baseboards, heat registers, light fixtures, walls, windows and sliding tracks, fireplace (where applicable), vacuum carpets, clean grounds or yard (if applicable).

Clean all trim and walls to remove smudges and stains (**Mr. Clean Magic Eraser** is excellent). Clean windows and sills. Do not repaint or restain, this could result in repainting charges.

Clean all floors and glass surfaces. All scuff marks and stains should be removed (Magic Eraser).

Remove all trash and dust from cabinets, shelves and closets. Do not leave any personal furniture, clothing, trash, etc... All items will be hauled away and the cost will be taken from the damage deposit.

SEE THE <u>CLEANING CHECKLIST</u> ON WEBSITE FOR A CHECK-OFF SHEET TO ASSIST YOU IN THE MOVE-OUT CLEANING PROCESS